

MINUTES
REGULAR MEETING
CHARLOTTE HARBOR
COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE

Monday, June 1, 2015 – 10:30 a.m.

County Administration Building – Room 119
18500 Murdock Circle, Port Charlotte, FL 33948

Members Present

James Herston, *Chairman*
Garland Wilson, *Vice Chair*
Charlotte Ventola, *Secretary*
Vanessa Oliver
Delmar Wooden

Staff Present

Commissioner Ken Doherty
Debrah Forester, Redevelopment Manager
Shaun Cullinan, Community Development
Matt Trepal, Community Development
Kathy M. Knee, Recorder

Members Absent

Denise Garbacz
Michael Haymans

I. Call to Order

Chairman Herston called the June 1, 2015 meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee to order at 10:31 a.m. in Room 119 of the Charlotte County Administration Building.

II. Pledge of Allegiance

Chairman Herston led the members and the audience in reciting the Pledge of Allegiance.

III. Roll Call/Determination of Quorum

Roll call was taken by Charlotte Ventola. A quorum was present.

IV. Additions/Deletions to Agenda – None.

V. Approval of Minutes

A Motion was presented by Garland Wilson, seconded by Vanessa Oliver and unanimously approved to accept the Minutes of the May 4, 2015 Regular Meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee, as written.

VI. Public Comments – None.

VII. Development Review Report

Jim Herston reported on CRA permits, which included: a residential dock, a new commercial sign, a few sign changes, a new paint room addition to an existing business, a carport at a commercial business, a canopy added to a condo boat slip, and an open air pavilion.

VIII. Old Business

Harbor Walk Update – Debrah Forester reported clearing for Phase 1A has started and seawall replacement will soon begin. A construction project meeting was held last Friday and staff plans to meet with the contractor weekly for a while to be sure things stay on task. Phase 1B is the piece that allows for boardwalk connection between the two sides of the road. Peter VanBuskirk reported moving quickly to wrap up 90% plans for submittal to FDOT. The initial pre-application meetings were held with SWFWMD and the Army Corps of Engineers and both were very positive. Although the Army Corps meeting went well, Mr. VanBuskirk noted that when doing a water-based project you also work with the National Marine Fisheries. Having to move through the agencies can be time consuming. Mr. VanBuskirk distributed information about a PermaTrak walkway product. It is eco-friendly and more durable than wood or other composites. Discussion followed regarding walkway elevation, clearance and walkway construction.

Debrah Forester mentioned the FDOT did a long range estimating system review of the project and the new cost to complete is \$3.3 million. Therefore, she is requesting additional funds from FDOT. Ms. Forester received an email this morning confirming this request for additional funds has been sent to the appropriate people in FDOT. Ms. Forester has asked WCIND for funding in the amount of \$256,000 and submitted an application with RESTORE for \$218,000, which was rated high with that Committee. Currently the CRA has \$1.8 million for the project; a shortfall of \$2.4 million.

Medical Office Renderings – Debrah Forester noted the renderings, which will be used for marketing purposes, were a part of meeting packet. They will be provided to realtors and property owners to let them know there may be other options for their property. Staff will also be talking to property owners to gain input. Garland Wilson noted he would not consider the shutters shown on the renderings to be old Florida style. If they are Bahama shutters they should cover the entire window.

Riverwalk Architectural Services – Debrah Forester noted this information was included in the packet for review. This information will be needed when the Committee discusses side setbacks.

Continue Land Development Code Review – The Land Development Code was previously distributed. Matt Trepal noted the BCC will be reviewing the final comp plan at the June 23 Land Use meeting. Debrah Forester asked Committee members to attend that meeting to show their support. Matt Trepal distributed copies of the Home Occupations section of the Land Development Regulations so that it could be reviewed prior to discussion at an upcoming meeting. Mr. Trepal noted review of the Land Development Code began last month at which time the Committee's discussion stopped at the Use Table. Today discussion will begin with the unique zoning districts in the Charlotte Harbor CRA. Committee members were asked for input on permitted uses. Should the use be by right, Special Exception (needs public hearing) or Conditional Use (conditions are preset and then use is by right as long as conditions are met). Animal Hospital/Kennel should be Special it might be too noisy in a mixed use area. Discussion followed. Mr. Herston asked that this item be tabled until next month and requested staff to supply the Committee members with an 11x17 copy of the CRA map as well as the Use Table on 11x17 paper.

IX. New Business – None.

X. Correspondence/Communications

The following item was included in the meeting packet:

- Minutes from Punta Gorda CRA meeting of May 6, 2015.

XI. Public Comments – None.

XII. Staff Comments – None.

XIII. Attorney Comments - None.

XIV. Member Comments

- Delmar Wooden asked the status of properties on Bayshore where the buildings were recently demolished. Debrah Forester noted the properties were approved for purchase a few weeks ago by the BCC. Ms. Forester did not know those buildings were demolished but did state the Historical Center has now been demolished. Mr. Wooden also asked the status of the property on the northwest side of the bridge that has no access and was for sale for so long. He noticed the For Sale sign was taken down. Ms. Forester thought this was the site of the Tiki Bar. She had not heard it was sold but will check into it.

XV. Next Meeting Date

The next regular meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee will be held on **Monday, July 13, 2015 at 10:30 a.m.**, in Room 119 of the Charlotte County Administration Center, 18500 Murdock Circle, Port Charlotte, FL. There will not be a meeting in August. The September meeting will be held on **Friday, September 11, 2015 @ 10:30 a.m.**

XVI. Adjournment - There being no further business, the meeting **ADJOURNED** at 11:45 a.m.

Respectfully submitted,

Charlotte Ventola, Secretary

/kmk



Approved: _____

9.11.2015